

## Suggested Directions for Homeowner Tap Sample Collection Procedures

These samples are being collected to determine the lead and copper levels in your tap water. This sampling effort is required by the U.S. Environmental Protection Agency and NHDES, and is being accomplished through the cooperation of homeowners and residents.

Collect samples from a tap that has not been used for a minimum of 6 hours. Due to this requirement, early morning, or evening upon returning from work, is the best time for collecting samples. Be sure to use taps that have been in general use by your household for the past few months. The collection procedure is described in more detail below.

1. Prior arrangements will be made with the customer to coordinate the sample collection event. Dates will be set for sample kit delivery and pick-up by water department staff.
2. There must be a minimum of 6 hours during which there is no water used from the tap the sample is taken from and any taps adjacent or close to that tap. The water department recommends that early morning, or evening upon returning from work if no one has been home all day, is the best sampling time to ensure that the necessary stagnant water conditions exist.
3. A kitchen or bathroom cold-water faucet is to be used for sampling. If you have a water softener on your kitchen tap, collect the sample from the untreated tap (if you have dual taps) or use the bathroom tap that is not attached to a water softener. **Do not remove the aerator prior to sampling.** Place the sample bottle (open) below the faucet and gently open the cold water tap. Fill the sample bottle to the line marked "1000-mL" and turn off the water.
4. Tightly cap the sample bottle and place in the sample kit provided. Please review the sample kit label at this time to ensure that all information contained on the label is correct.
5. **IF ANY PLUMBING REPAIRS OR REPLACEMENT HAS BEEN DONE IN THE HOME SINCE THE PREVIOUS SAMPLING EVENT, NOTE THIS INFORMATION ON THE LABEL AS PROVIDED. ALSO IF YOUR SAMPLE WAS COLLECTED FROM A TAP WITH A WATER SOFTENER, NOTE THIS AS WELL.**
6. Place the sample kit outside of the residence in the location of the kit's delivery so that the department may pick up the sample kit.
7. Results from this monitoring effort will be provided to participating customers when reports are generated for the State unless excessive lead and/or copper levels are found. In those cases, notification will be made soon after water system representatives receive the result.

Call \_\_\_\_\_ at \_\_\_\_\_ if you have any questions regarding these instructions.

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Sampling Agent—Retain this form for your records

### TO BE COMPLETED BY RESIDENT

Sampling Address: \_\_\_\_\_

Sampling tap location: \_\_\_\_\_ Kitchen      \_\_\_\_\_ Bathroom

Water was last used:                      Time: \_\_\_\_\_ Date: \_\_\_\_\_

Sample was collected:                      Time: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the above directions and have taken a tap sample in accordance with these directions.

\_\_\_\_\_ Date \_\_\_\_\_

Signature